

**The alert letter on Cadre Review has been issued by Member (P&V)**  
**(Here again the Associations required to act diligently for reducing the difficulties likely**  
**to be faced by the staff in their jurisdictions.)**  
**(the text of the letter is reproduced with little clarified way)**

The Member (P&V) informed all Chief Commissioners of Customs & Central Excise, Directors General and Commissioners (In-charge of Directorates) vide **F. No. 8 / B /69 / HRD (HRM) / 2011 Dated 29<sup>th</sup> August**, that the “the proposal for Cadre Restructuring in CBEC is presently under advanced stage of consideration”. To give effect to the proposal, the Member (P&V) has directed the above CCAs to take the following steps, which are required to be taken for implementation of Cadre Review on its approval.

1. Defining the jurisdictions of the reorganized field formations and preparation of the draft of Notification in this regard;
2. Projection of the requirements of office space and related infrastructure for the reorganized field formations ; &
3. Updating APARs / ACRs of the officers and staff

**Summary of proposal for reorganization of existing formations is enclosed as Annexure A**

It is requested that **Chief Commissioner’s in-charge** of various existing zones may kindly **suggest the locations of the new Zones / Commissionerates**, which are proposed to be created in within their jurisdiction. In the areas where reorganization of more than one Zone (e.g. reorganization of existing Mumbai-I, Mumbai-II and Mumbai-III Central Excise Zone) is being contemplated, the Chief Commissioners of all the concerned Zones may work out the proposal in this consultation with each other and forward their suggestions in the form of a single proposal. Draft Notifications for the reorganized set up of Zone(s) and Commissionerates may also kindly be sent.

It is also requested that the **infrastructure requirements of the new Zones and Commissionerates** of your respective jurisdictions in the reorganized set-up may **also assessed and intimated**. In this context, it is pertinent to mention that in **each of the Central Excise and Service Tax Zones, one Audit Commissionerate would also be created**. In addition, each of Central Excise,

**Service Tax and Customs Zone** would have **one office of Commissioner (Appeals)**. **Twenty one Cadre Controlling Zones / Directorates** (list enclosed as **Annexure B** would also have **one Commissioner (Cadre Control)**. Proposed Staffing Norms for various types of field formations are provided in **Annexure C**.

**It is hoped that the staffing norms would be useful for calculating the required office space.**

Chief Commissioners / Directors General are also requested to ensure that **APARs / ACRs of all the officers and staff under their respective charges are updated for conducting DPCs at short notice** for promotions to various grades at the time of implementation of Cadre Restructuring Proposal. Chief Commissioners / Directors General may also kindly send compliance report in this regard to this Directorate.

It is requested that **the proposals / compliance report** on the aforementioned matters, may kindly be sent by 17 Oct 2011 to CBEC (HRD).

**Mumbai-I & Mumbai-II CE Zones:** The existing **10 Central Excise & Service Tax Commissionerates** under two Zones are proposed to reorganized into **8 Central Excise Commissionerates** and **7 Service Tax Commissionerates**. **These 15 Commissionerates are proposed to be organized into 3 Central Excise & 2 Service Tax Zones.**

**Pune CE Zone:** The existing **4 Central Excise & Service Tax Commissionerates** under Pune Zone are proposed to be reorganized into **7 Central Excise Commissionerates** (including one exclusive CE Commissionerate at Goa), and **1 exclusive Service Tax Commissionerate**. In addition, there would be **two exclusive Customs Commissionerates**- One in Pune and another at Goa. The **7 Central Excise and 1 Service Tax Commissionerate** are proposed to be organized into **3 Central Excise Zones.**

**Nagpur CE Zone:** Nagpur CE Zone is a peculiar Zone in as much as this is the only Zone where the three participating Commissionerates are **staffed by two different staff cadres**- Bhopal CE cadre provides staff for Nagpur CE Commissionerate and Mumbai/ Pune CE Cadre provides staff for Aurangabad and Nashik Commissionerates. The existing **3 Central Excise Commissionerates** under Nagpur CE Zone are proposed to be reorganized into **6 Central Excise Commissionerates, under 2 Central Excise Zones.**

Total proposed formations in Mumbai CCA are:-

Central Excise Zone	Present Formations	Proposed Formations	New Creation	New Zones
Mumbai-I & Mumbai-II CE	10	15 (Will have 5 audit formations)	10	3 (Will have 5 audit formations)
Pune Zone	4	8 + 1 Excl. Customs formation (Will have 3 audit formations)	7	2 new Zones (Will have 3 audit formations)
Nagpur Zone for Mumbai CCA a/c	2	4 (Will have 1 audit formations)	3	1 new Zone (Will have 1 audit formations)
Total C Excise in Mumbai CCA	16	34	20	6 New Zones
LTU	1	1	-	-
Marine Preventive	1	1	-	-
<b>Grand Total</b>	<b>18</b>	<b>36</b>	<b>20</b>	<b>6</b>